



FEES TO TENANTS

Contract fees , drawing up assured shorthold tenancy agreement	£175.00
Administration/ referencing fee , requesting work reference, bank statements previous landlord reference and pay slips.	£200.00
Credit check fee/s (if applicable) Checking a tenants credit record via a credit referencing agency i.e. Experian.	£25.00 per person
Additional referencing (if applicable) Out sourcing to a referencing agency, i.e. Fcc paragon.	£80.00 + VAT per person
Guarantor fee (If applicable) If the tenant requires the rent to be supported by a third party.	£100.00
Check in/ inventory fee , listing the condition of the property and listing the items in the property such as furniture etc.	£50.00
Check out fee , checking the condition and the items at the property when the tenant vacates	£50.00
Contract renewal fee (If applicable) this is if the tenant wishes to renew the tenancy for a further term.	£120.00
Arrears fee (If applicable) If the tenant has unpaid rent the charge of £25.00 will be applicable monthly until the arrears has been settled.	£25.00
Change of tenant fee (If applicable) New tenant that wishes to occupy the property on a permanent basis.	£35.00 per person

N.B Fees may be charged on a per person, or per property, basis and will vary from agent to agent, so confirm before viewing. We are also members of www.mydeposits.co.uk and the property ombudsman membership number: D5467.

Company No: 05635448

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